

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF NEW YORK



eVoucher Registration Form

Under the CJA eVoucher System you will be required to file CJA vouchers and related documents electronically with the Western District of New York. When using the CJA eVoucher system you must abide by the Federal Rules of Civil and Criminal Procedure, CJA Guidelines, the Local Rules, and any administrative orders and policies of the Western District of New York.

You have full responsibility to ensure your user information, including your billing information is accurate.

Use this form to register for a Western District of New York eVoucher account. Registration is limited to CJA panel attorneys who have completed the eVoucher Electronic Training Modules (ELMs) or who are registered users in another federal district court or circuit courts' eVoucher system. The following information is required for registration:

First/Middle/Last Name: _____

Firm Name: _____

Firm Address: _____

Voice Phone Number: _____

E-mail Address: _____

Have you completed eVoucher ELMs? Yes ____ No ____

If the answer is no, do you have an eVoucher login in another federal district court?

Yes ____ No ____

If yes, list the name of the court: _____

The combination of the username and password within the CJA eVoucher System will serve as the signature of the attorney filing the voucher or documents under the afore referenced rules and procedures. Therefore, you are responsible for protecting and securing this password against unauthorized use. If you have any reason to suspect that your password has been compromised, you are responsible for immediately notifying the Clerk of Court of the suspected breach of security.

Submit this registration form by e-mail to: maria_gomolka@nywd.uscourts.gov

Registered User's Signature