

## **UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF NEW YORK**

### **SERVICES TO PERSONS WITH COMMUNICATIONS DISABILITIES**

As adopted in September, 1995, it is the policy of the Judicial Conference that all federal courts provide reasonable accommodations to persons with communications disabilities.

The United States District Court, Western District of New York, shall provide, at judiciary expense, sign language interpreters or other appropriate auxiliary aids and services to participants in federal court proceedings who are deaf, hearing-impaired, or have other communications disabilities. The court shall give primary consideration to a participant's choice of auxiliary aid or service.

“Auxiliary aids and services” include qualified interpreters, assistive listening devices or systems, or other effective methods of making aurally delivered materials available to individuals with hearing impairments. “Participants” in court proceedings include parties, attorneys and witnesses. The services are not required to be provided to spectators. “Court proceedings” include trials, hearings, ceremonies and other public programs or activities conducted by a court.

Requests for auxiliary aids services should be submitted in writing at least two weeks in advance of the court proceeding to the following-named Access Coordinators:

Buffalo Area:  
Shirley Mayer  
304 U.S. Courthouse  
68 Court Street  
Buffalo, NY 14202  
(716) 551-4211

Rochester Area:  
Sue Oogjen  
2120 U.S. Courthouse  
100 State Street  
Rochester, NY 14614  
(585) 613-4000